

## **Waverton Parish Council**

**Minutes of the Annual General Meeting held in the Village Hall on Thursday 25<sup>th</sup> May 2017 at 7.30pm.**

The Annual Parish Council meeting was held following the close of the Annual Parish Meeting.

### **Present**

G Girvan (Chair) W.Paterson, L.Graham, T.Huntington, H Routledge and. Also present Clerk A.M.Paterson and the police.

### **016/17 Election of Chairman**

**Resolved** that Councillor G.Girvan be duly elected as Chairman for council year 2017/18

### **017/17 Declaration of Acceptance of Office**

Councillor G Girvan signed a Declaration of Acceptance of the office of chairman for council year 2017/18.

### **018/17 Appointment of Vice Chairman for council year 2017/18**

**Resolved** that Councillor W Paterson be appointed vice chairman for council year 2017/18

### **019/17 Apologies for absence**

Councillors S Peile and District Councillor A Hedworth

### **020/17 Minutes**

**Resolved** that the ordinary council meeting held on 23<sup>rd</sup> February 2017 plus the Annual meeting held 26<sup>th</sup> May 2016 as a true record. (Copy attached)

### **021/17 Adoption of Standing Orders**

**Resolved** to accept Standing orders unchanged.

### **022/17 Appointment of representatives to Outside Bodies**

**Resolved** that the following be appointed to represent the council on outside bodies for council year 2017/18

Parish Hall Committee – Councillors L Graham and H Routledge

Wigton Burial Board Committee – Councillors G Girvan and L Graham

Internal drainage board – J Dixon

### **023/17 REQUESTS FOR DISPENSATIONS**

No requests were received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**DECLARATION OF Pecuniary Interest or other Registrable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registrable Interests) relating to any items on the agenda**

None

### **024/17 Adjournment of meeting**

No members of the public were present.

### **025/17 Reports from outside bodies.**

**Report from the County Councillor.**

No report received

**Report from the District Councillor.**

Apologies No report received

#### **Report from the Police**

PCSO K Irving attended the meeting (See copy of report attached). Residents or councillors can report non emergency incidents using the 101 line.

#### **Report from Wigton Burial Board**

Councillor G Girvan reported that the Wigton Burial Joint Committee is now looking at improvements with an area for ashes and a Memorial wall to bring it more in line with other cemeteries.

**Report from Village Hall Committee.** There was nothing to report from the village hall.

**Report from the Internal Drainage Board** –Nothing to report

### **026/17 Correspondence**

The following items of correspondence were noted.

- a) Cumbria County Council – Connecting Cumbria
- b) Colin Murray – Suspended light bulb
- c) Cumbria County Council – Allerdale Flood Forums, meeting 23<sup>rd</sup> March 2017
- d) HM Government – The Better Broadband Subsidy Scheme (less than 2Mb per second)
- e) Healthcare for the Future – Update newsletter
- f) CALC Allerdale – Agenda for meeting on 11<sup>th</sup> May 2017 at Allhallows
- g) First Step – Ways to Wellbeing
- h) Aspatria Town Council – Letter asking for support about HGV timber traffic on the A596.  
The council **resolved** to support Aspatria Town Council in their bid to ask for a traffic study for the A596.
- i) Cumbria Police – Engagement by Cumbria Constabulary with Parish and Town Councils
- j) North West Coast Connections Project – Update, pause to work
- k) Colin Murray – Dog Fouling on Verges
- l) Citizens Advice Allerdale – Request for funding. The Council **resolved** to give a grant of £50.

### **027/17 Payment of Accounts**

The following payments were authorised by the council

Cheque No

100470 CALC subscription £132.60

100471 Clerks Salary (April/May) £131.34 + expenses £15.21 = £146.55 p

100472 AON Insurance Policy £194.07

100473 E Bell, Internal Auditor £28.00p

100474 Citizens Advice Allerdale – £50.00

The clerk is to ask if the parish magazine still require financial support (£30 grant approved if needed) and will still publish reports.

### **028/17 Financial report (Minute reference 13 from Agenda)**

**RESOLVED:** The appointment of Elizabeth Bell as internal auditor due to ill health of Mr L Hayton and carried out a review of the effectiveness of the internal audit. The members studied and considered the five areas of an adequate review and are completely satisfied that all areas are met and completed adequately

The Councils Accounts as at 31<sup>st</sup> March 2017 were agreed and duly signed by the Chairman. The Councils bank reconciliation for year ended 31<sup>st</sup> March 2017 was noted.

Section 1 – Annual Governance Statement 2016/17 and Section 2 - Accounting statements 2016/17 of the Annual Return for the Audit Commission was resolved and signed.

**029/17 Financial regulations**

Resolved to adopt the model NALC financial regulations (updated January 2016).

**030/17 Planning Matters**

a) **Consultation**

None received

b) **Decisions**

<b>Application No</b>	<b>Location</b>	<b>Proposal</b>
2/2017/0035 Approved	Land at Milestone House, Waverton, Wigton	Resubmission of 2/2015/0500 for outline planning permission with approval sought for access

**031/17 Highway Matters**

- a) Update on outstanding Highway issues  
The Spitting Box safety improvements still have not been implemented – the clerk is to ask for an update.
- b) Bench – the clerk is to ask D A Harrison when a concrete base can be fitted for the siting of the new bench.
- c) Cumbria County Council’s new highways website. They have an improved website now their Highways Information Management System (HIMS). It should make reporting faults such as potholes easier <http://www.cumbria.gov.uk/communications/reportafault.asp>
- d) The clerk is to write to thank a family at Parkgate who have been litter picking at Parkgate to Aikbank

**032/17 Parish Website**

The new website has been developed and financial statements will be added.

<http://www.wavertonpc.org.uk/>

**033/17 Parish Plan**

Nothing to report

**034/17 CALC**

The contents of CALC correspondence were noted.

CALC circular for March, April and May 2017

New Edition of The Good Councillor Guide 2017

**035/17 Items for inclusion on the next Agenda**

Usual Agenda items

**036/17 Date of next meeting.**

Dates for future meetings were agreed. (See attached)

It was noted that the date of the next meeting will be on the 28<sup>th</sup> September 2017 in the Village Hall starting at 7.30pm.

The Chairman thanked all for attending and closed the meeting at 8.35pm

Signed \_\_\_\_\_

Dated 28<sup>th</sup> September 2017