

Waverton Parish Council

Minutes of the Annual General Meeting held in the Village Hall on Thursday 16th May 2019 at 7.30pm.

The Annual Parish Council meeting was held following the close of the Annual Parish Meeting.

Present

G Girvan (Chair) W.Paterson, S Peile, T.Huntington, L Graham, J Dixon and S Wharton. Also present Clerk A.M.Paterson

016/19 Election of Chairman

Resolved that Councillor G.Girvan be duly elected as Chairman for council year 2019/20

017/19 Declaration of Acceptance of Office

Councillor G Girvan signed a Declaration of Acceptance of the office of chairman for council year 2019/20.

018/19 Appointment of Vice Chairman for council year 2019/20

Resolved that Councillor W Paterson be appointed vice chairman for council year 2019/20

019/19 Apologies for absence

Councillors J Spark

020/19 Minutes

Resolved that the ordinary council meeting held on 28th February 2019 plus the Annual meeting held 17th May 2018 as a true record. (Copy attached)

021/19 Adoption of Standing Orders

Resolved to adopt the latest NALC Model Standing orders.

022/19 Appointment of representatives to Outside Bodies

Resolved that the following be appointed to represent the council on outside bodies for council year 2019/20

Parish Hall Committee – Councillors L Graham

Wigton Burial Board Committee – Councillors G Girvan and T Huntington

Internal drainage board – J Dixon

023/19 REQUESTS FOR DISPENSATIONS

No requests were received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

DECLARATION OF Pecuniary Interest or other Registrable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registrable Interests) relating to any items on the agenda

None

024/19 Adjournment of meeting

No members of the public were present.

025/19 Reports from outside bodies.

Report from the County Councillor.

No report received

Report from the District Councillor.

No report received

Report from Wigton Burial Board

Councillor G Girvan reported that the Wigton Burial Joint Committee has ongoing problems with a legal challenge. Allerdale BC have withdrawn all burial grant and has led to a negative budget. There are ongoing discussions within the committee as to its future.

Report from Village Hall Committee. There was nothing to report from the village hall.

Report from the Internal Drainage Board –Nothing to report

026/19 Correspondence

The following items of correspondence were noted.

- a) Wigton Baths Trust – Thank you for grant
- b) CALC Allerdale – Minutes for meeting on 26th March 2019
- c) Merchant Navy Day – Fly the Red Ensign, 3rd September 2019
- d) Healthwatch Cumbria – Updated news from North Cumbria University Hospital Trust

027/19 Payment of Accounts

The following payments were authorised by the council

Cheque No

100502 CALC subscription £121.58

100503 Clerks Salary (April/May) £179.52 + expenses £29.21 = £208.73 p

100504 BHIB Ltd Insurance Policy £174.66

100505 E Bell, Internal Auditor £28.00p

100506 A Ward, Web Hosting £20.00

100507 Home Group Ltd (5 Year 2019 – 2023) Bus Shelter rent £4.90

028/19 Financial report (Minute reference 13 from Agenda)

RESOLVED: The appointment of Elizabeth Bell as internal auditor and carried out a review of the effectiveness of the internal audit. The members studied and considered the five areas of an adequate review and are completely satisfied that all areas are met and completed adequately

The Councils Accounts as at 31st March 2019 were agreed and duly signed by the Chairman. The Councils bank reconciliation for year ended 31st March 2019 was noted.

- i) APPROVAL OF THE ANNUAL GOVERNANCE STATEMENT 2018/19. Having been circulated to the Council by the Clerk it was duly approved and signed by the Clerk and the Chairman. Section 1 approved before Section 2.
- ii) APPROVAL OF ANNUAL ACCOUNTING STATEMENT 2018/19. Having been circulated to the Council by the Clerk it was duly approved and signed by the Clerk and the Chairman. All the statements will be published on the parish website and a period of public inspection advertised.
- iii) CERTIFICATE OF EXEMPTION FROM LIMITED ASSURANCE REVIEW. The Clerk had circulated the Annual Accounts as well as the Annual Governance & Accounting Statements. Parish Council's with income and expenditure each less than £25,000 can certify themselves exempt from a limited assurance review. This was agreed, and the Certificate of Exemption was signed by the Chair.

029/19 Financial regulations

Resolved to adopt the model NALC financial regulations (updated January 2016).

030/19 Planning Matters

- a) **Consultation**

Application No	Location	Proposal
LBC/2019/0002 GRANTED	High Cross Hill, Wigton	Listed Building Consent for the demolition of farm buildings
FUL/2019/0101 No Objections	4 Church View Close, Waverton, Wigton	Erection of detached single storey 3 bed dwelling with attached garage
FUL/2019/0117 No Objections	Land North of Milestone House, Waverton, Wigton	Reconfiguration of site layout.
FUL/2019/0108 No Objections	Woodlands, Waterside, Wigton	Conversion of former agricultural barn to dwelling

b) Decisions

None received

031/19 Highway Matters

- a) Update on outstanding Highway issues.
 - i) Road markings at Woodrow crossroads reported
 - ii) Ellercarr road, subsidence reported
 - iii) Waverton Church – Glebelands, work has been completed on drains by Connect Highways
- b) Issues to report
 - i) Leaking stoptap at Waverbridge
 - ii) Re-report, Waverbridge to Wigton drain under road not big enough to take water
 - iii) Re-report, Spitting box improvement works – timeline for safety works
 - iv) Railway fence at Waterside – report to Network rail, car accident has destroyed fencing
- c) Parishes meeting – A596 Highway Issues, meeting on 3rd May at Aspatria Methodist Church – Cllr G Girvan and Cllr W Paterson attended. There is nothing legally can be done to stop HGV's using the A596.

032/19 Parish Website

The website will be updated with the accounting records for year ending 31st March 2019, plus notice of public rights. Also, relevant GDPR documents.

<http://www.wavertonpc.org.uk/>

033/19 CALC

The contents of CALC correspondence were noted.
CALC circular for March, April and May 2019
CALC Summer Conference on 22nd June 2019 at Stoneybeck
NALC – A guide to the Community Infrastructure Levy (CIL)

034/19 Items for inclusion on the next Agenda

Usual Agenda items

035/19 Date of next meeting.

Dates for future meetings were agreed. (See attached)
It was noted that the date of the next meeting will be on the 26th September 2019 in the Village Hall starting at 7.30pm.

The Chairman thanked all for attending and closed the meeting at 8.45pm

Signed _____

Dated 26th September 2019