

Waverton Parish Council

Clerk: A.M.Paterson

Allandale
Waverton
Wigton
CA7 0AE

Tel. 016973 43805

E-mail wavertonpc@btinternet.com

10th May 2019

Dear Councillor

You are summoned to attend the Annual General Meeting of the Parish Council to be held in the Village Hall on Thursday 16th May 2018, which starts at 7.30pm. PLEASE NOTE CHANGE OF DATE. Please note that the Annual Parish Meeting shall take place prior to the Parish Council Annual General Meeting.

All councillors must sign a declaration of acceptance of office before the meeting, and a financial and other interest forms before being eligible to sit or vote in the council

Yours faithfully

Allison Paterson
Clerk to the Council

Agenda

- 1. Election of Chairman**
To elect Chairman for the ensuing council year 2019/20
- 2. To receive the Chairman's Declaration of Acceptance of Office**
- 3. Election of Vice-Chairman**
To elect vice-chairman for the ensuing council year 2019/20
- 4. Apologies**
To receive apologies for absence
- 5. Minutes**
To authorise the chairman to sign the minutes of the council meeting held on 28th February 2019 plus the Annual meeting held 17th May 2018 as a true record. (Copy attached)
- 6. To agree Standing orders**
To adopt latest NALC Model standing orders.
- 7. To Appoint representatives to Outside Bodies**
Parish Hall Committee
Wigton Burial Joint Committee
Internal Drainage Board
- 8. Declaration of interest in items on the Agenda**
- 9. Public Participation (at the Chairman's discretion)**

The chairman will allow members of the public an opportunity to ask questions or raise matters of interest.

10. Reports from outside bodies.

- To receive a report from the County Councillor
- To receive a report from the District Councillor
- To receive a report from the Burial Committee
- To receive a report from the Internal Drainage Board

11. Correspondence.

- a) Wigton Baths Trust – Thank you for grant
- b) CALC Allerdale – Minutes for meeting on 26th March 2019
- c) Merchant Navy Day – Fly the Red Ensign, 3rd September 2019
- d) Healthwatch Cumbria – Updated news from North Cumbria University Hospital Trust

12. Payment of Accounts

To authorise payment of the following accounts

Cheque No

100502 CALC subscription £121.58

100503 Clerks Salary (April/May) £179.52 + expenses £29.21 = £208.73 p

100504 BHIB Ltd Insurance Policy £174.66

100505 E Bell, Internal Auditor £28.00p

100506 A Ward, Web Hosting £20.00

100507 Home Group Ltd (5 Year 2019 – 2023) Bus Shelter rent £3.50

13. Financial report.

Internal Audit review - To appoint internal auditor and carry out review of effectiveness of internal audit. Elizabeth Bell to be appointed.

To note and agree the statement of Accounts (See attached)

To Note Council bank reconciliation for yearend 31st March 2019(see attached)

Annual Return for External Audit

Certificate of Exemption

GDPR

14. Financial regulations

To adopt the latest financial regulations.

15. Planning Matters.

a) Consultation

Application No	Location	Proposal
LBC/2019/0002 GRANTED	High Cross Hill, Wigton	Listed Building Consent for the demolition of farm buildings
FUL/2019/0101	4 Church View Close, Waverton, Wigton	Erection of detached single storey 3 bed dwelling with attached garage
FUL/2019/0117	Land North of Milestone House, Waverton, Wigton	Reconfiguration of site layout.

b) Decisions

None received

16. Highway Matters (Parish Maintenance)

To deal with any highway matters

- a) Update on outstanding Highway issues.
- b) Parishes meeting – A596 Highway Issues, meeting on 3rd May at Aspatria Methodist Church – Cllr G Girvan and Cllr W Paterson attended.

17. Parish Website

<http://www.wavertonpc.org.uk/>

18. CALC

CALC circular for March, April and May 2019

CALC Summer Conference on 22nd June 2019 at Stoneybeck

NALC – A guide to the Community Infrastructure Levy (CIL)

19. Items for inclusion on the next agenda.

To note any item for discussion at the next meeting of the Parish council

20. Date of next meeting.

To note dates of Meetings for ensuing year (See attached)

To note that the date of the next meeting will be on the 26th September 2019 in the Village Hall starting at 7.30pm.

Signed _____ (Allison Paterson – Clerk)

Items received after the Agenda was posted